Employment Management System

**TeamCoders**

Iteration Plan

[Note: Text enclosed in square brackets and displayed in blue italics (style=InfoBlue) is included to provide guidance to the author and should be deleted before publishing the document.]

# 1. Key milestones

|  |  |
| --- | --- |
| **Milestone** | **Date** |
| Iteration start | 19/07/2019 |
| Team Formation | 19/07/2019 |
| Created Project Charter | 21/07/2019 |
| Created Version control and communication mechanism | 22/07/2019 |
| Next Meeting Finalized | 24/07/2019 |
| Iteration stop | 26/07/2019 |

# 2. High-level objectives

* All members will function as a team tooaccomplish shared objectives of the ongoingeproject.
* Communicationaaspectsawill dependably usetthroughout each and every task.
* Key aspects of this task will be feedback, motivation, collaboration and support
* All the appropriate task will be accomplished timely and there will be a feedback under each and every conducted task.

# 3. Evaluation criteria

All the works which are done by the team member will be reviewed timely on interact and also by wiki & GitHub by the entire team.

Team member should discuss all the achievements and drawbacks on meetings and discuss the feedbacks

Each and every member will be monitored under their participation

# 4. Work Item assignments

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Work Item ID** | **Name or key words of description** | **Outcome** | **State** | **Assigned to (name)** | **Estimated Hours** | **Hours worked** | **Estimate of hours remaining** |
| 1.1 | Create Team Coders Group official email address | Future all correspondence does utilizing official email. | Completed | Dushan | 1 | 0.5 | 0.5 |
| 1.2 | Establish communication mechanism | Build up common specialized technique to do update day to day activities with respect to gathering and exchange thoughts with each other. | Completed | Dushan | 1 | 1 | 0 |
| 1.4 | Create version control method (GitHub) | Commit codes in future. | Completed | Dushan,Sulthan |  |  |  |
| 1.5 | Create Project Plan | Help to organise and keep everyone on track | Completed | Sulthan | 6 | 5 | 1 |
| 1.6 | Create Project Charter | Measure success of project | Completed | Dushan | 6 | 5 | 1 |
| 1.7 | Week 1 and 2 Review | Review all tasks after completion | Completed | Dushan,Sulthan | 7 | 7 | 0 |

# 5. Issues

|  |  |  |
| --- | --- | --- |
| **Issue** | **Status** | **Notes** |
| Lack of members in our team | Pending | Looking for more software students to join our team. |

# 6. Assessment

|  |  |
| --- | --- |
| Assessment target | Group Formation, Create Project charter and plan, established communication mechanism and version control, Next meeting finalised. |
| Assessment date | 26/07/2019 |
| Participants | Dushan, Sulthan |
| Project status | Completed all tasks within timeframe. |

## Assessment against objectives

Team formed in lecture time, gathered and met each other.

Next meeting date,llocation and time finalized after discussing with subject supervisor and team leader.

Created Project Charter and plan

Communication mechanism and version control method established.

Each member has exchanged contact details of each individuals

## Work Items: Planned compared to actually completed

Everything Completed on time and below are some important links to access the work.

TeamCoders official email has been created and given email address is: [**iproject303@gmail.com**](mailto:iproject303@gmail.com)

Version control: GitHub account created: [**https://github.com/iproject303/EMS**](https://github.com/iproject303/EMS)

Group communication method which is Asana:

[**https://app.asana.com/0/1133006388474942/list**](https://app.asana.com/0/1133006388474942/list)

## Assessment against Evaluation Criteria Test results

Team Coders group and our suggestion for the project which is Employee management System is approved by the subject supervisor.

Successfully created project plan and charter and copied them to version control.

## Other concerns and deviations

Unexpected technical errors can cause to interrupt communication.

Members fail to attend meetings because of emergency situations.